

Wednesday, 14 July 2021

Chairman of Wildmore Parish Council
C/o Mrs A Appleyard, Clerk to the council



Dear Councillor Everard,

REF: REPORT OF FULL YEAR INTERNAL AUDIT 2020/2021

I have completed several random paper trails and found all paperwork in order.

I also checked the council's website for required documents and policies needed for the Audit, following the Annual Governance and Accountability Return guidelines. These and the financial regulations are missing from the website however having spoken to your Clerk it seems they could possibly be on the website but not made "live" meaning they cannot be seen when logging on to the website. Your clerk will look into this, page 1 of the AGAR explains what publication requirements are needed.

I've noted that section 1 and 2 of the AGAR was completed before today, page 2, point 4 of the AGAR states "The authority should receive and note the Annual Internal Audit Report before approving the Annual Governance statement and accounts".

All paperwork checked was well documented, clear and correct and I have completed and signed the Internal Auditors part of the AGAR.

Thank you for asking me to conduct your Internal audit and please contact me if you have any questions.

Yours sincerely

V Clark

Mrs Victoria Clark